UNITED STATES
PATENT AND TRADEMARK OFFICE
uspto

TEAS/TEASi login requirement webinar

October 8, 2019

TEAS@uspto.gov

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TEAS/TEASi login requirement

- To access and file forms, you will need to log in to a USPTO.gov account with two-step authentication.
- You can get ready for this change by setting up a USPTO.gov account.
- These measures will allow us to better track filing activity and reduce misuse of our electronic forms.

Changes coming October 26

Access to TEAS/TEASi forms: Log in to your USPTO.gov account with two-step authentication.

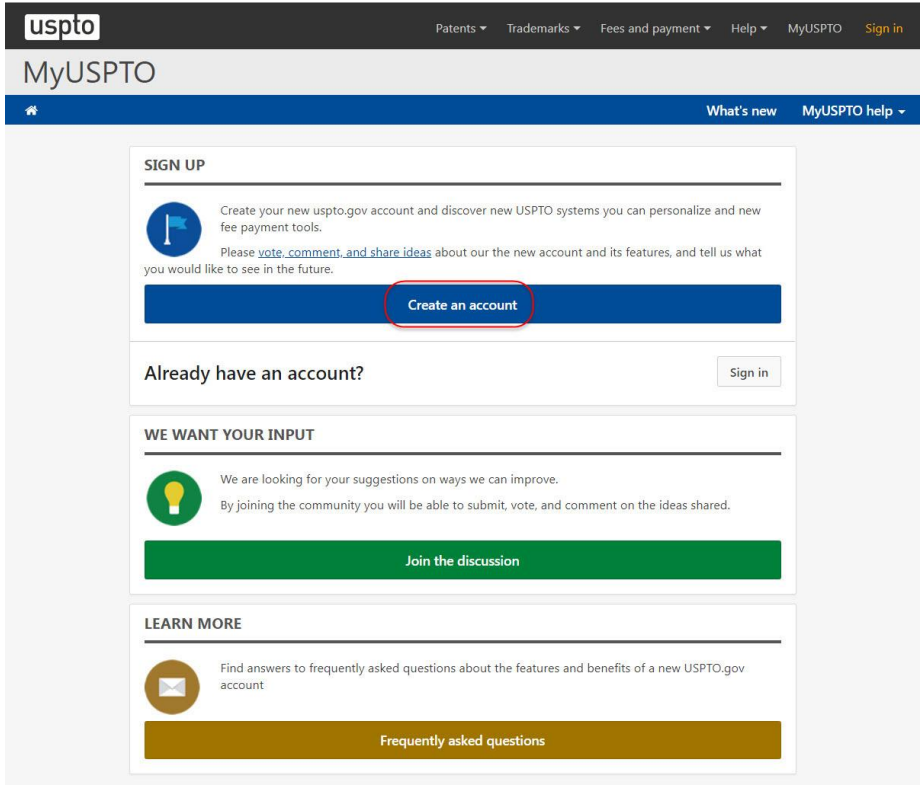
TEAS/TEASi time out: Your session will time out after 30 minutes of inactivity.

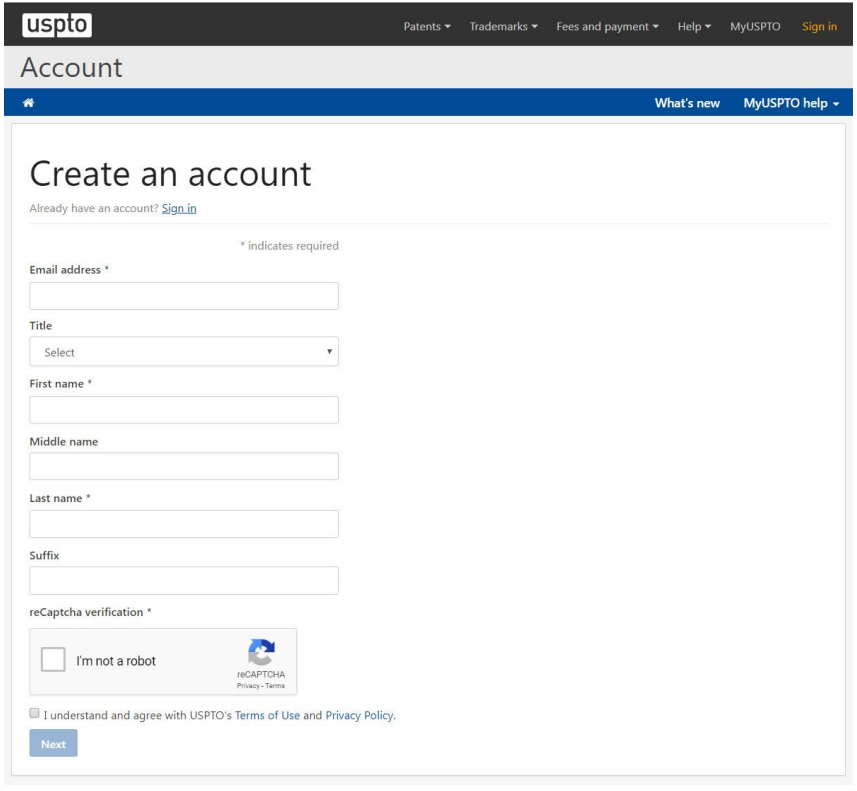
More changes to come

- These changes are our first step toward a more secure trademark filing system.
- Starting in **spring 2020** we will be able to verify account holder information. This measure will further reduce misuse of our electronic forms and fraudulent filings.
- In **summer 2020** you will be able to control and delegate access to filings. Without proper authorization, other customers will not be able to file documents for your trademark applications or registrations. This will keep your filings more secure and reduce misuse of our filing system.

Creating a uspto.gov account, #1

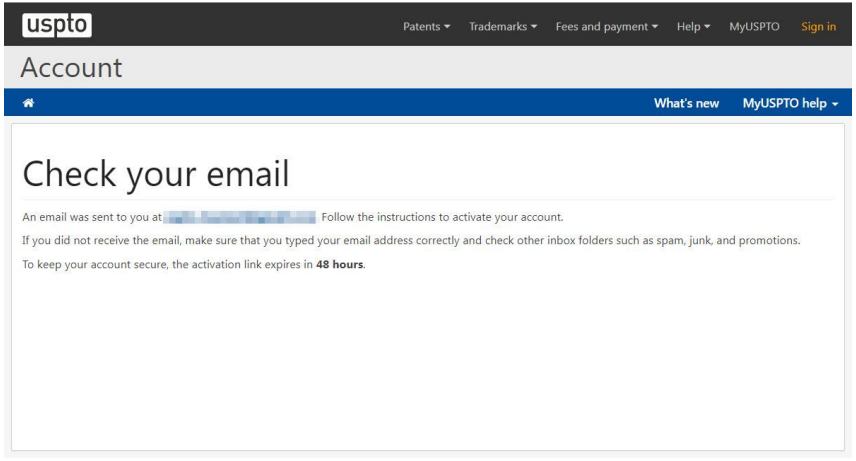
Step 1. Name and email

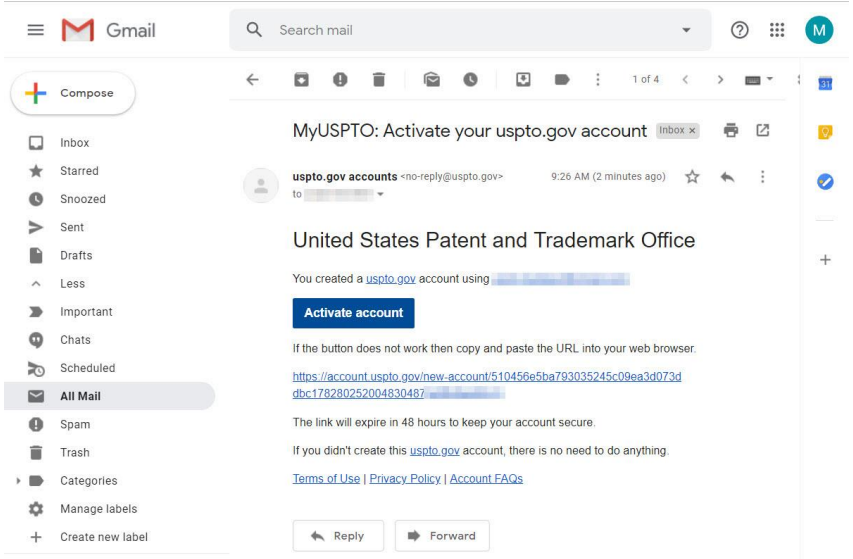




Creating a uspto.gov account, #2

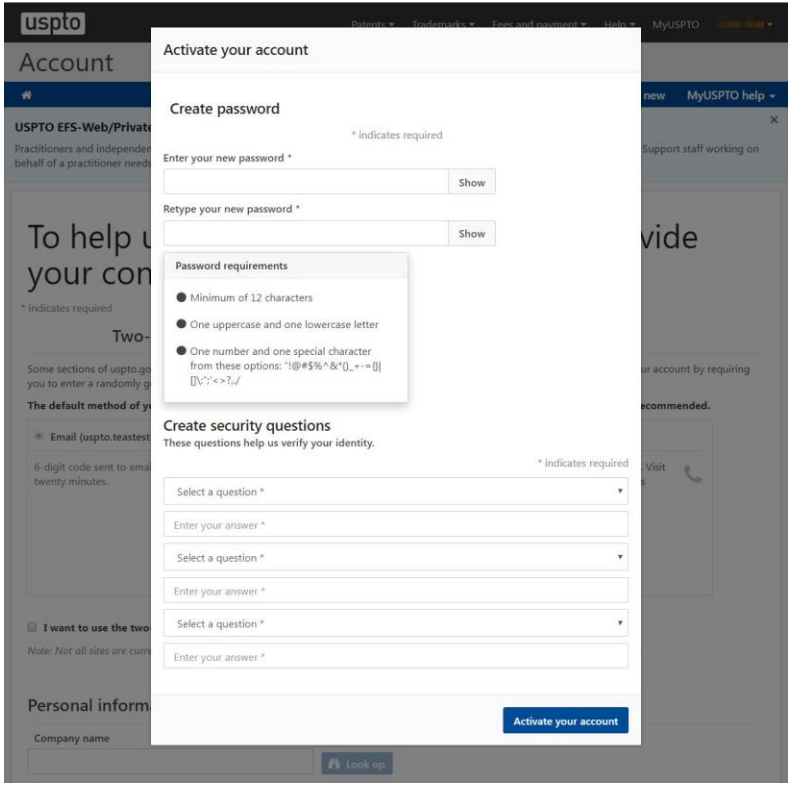
Step 2. Email verification





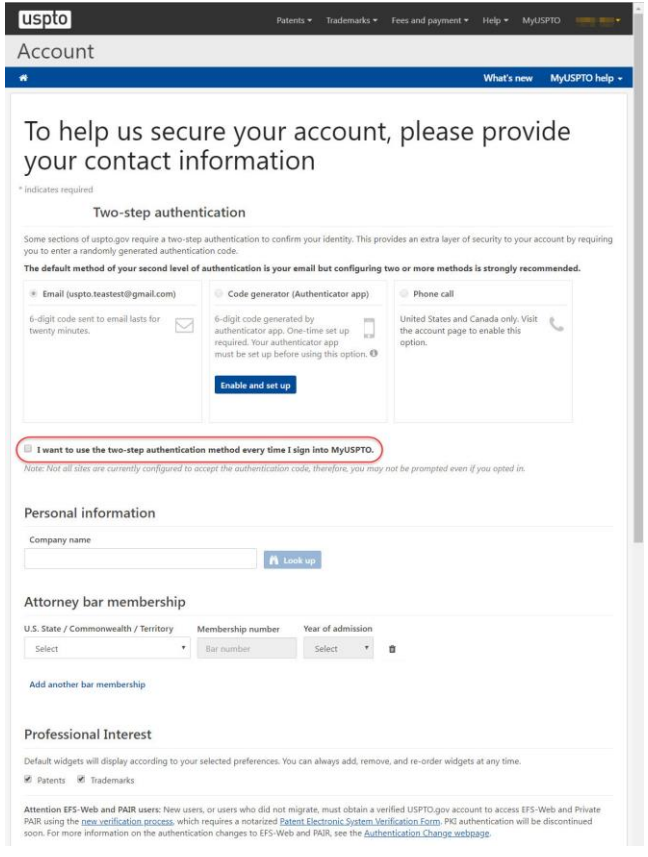
Creating a uspto.gov account, #3

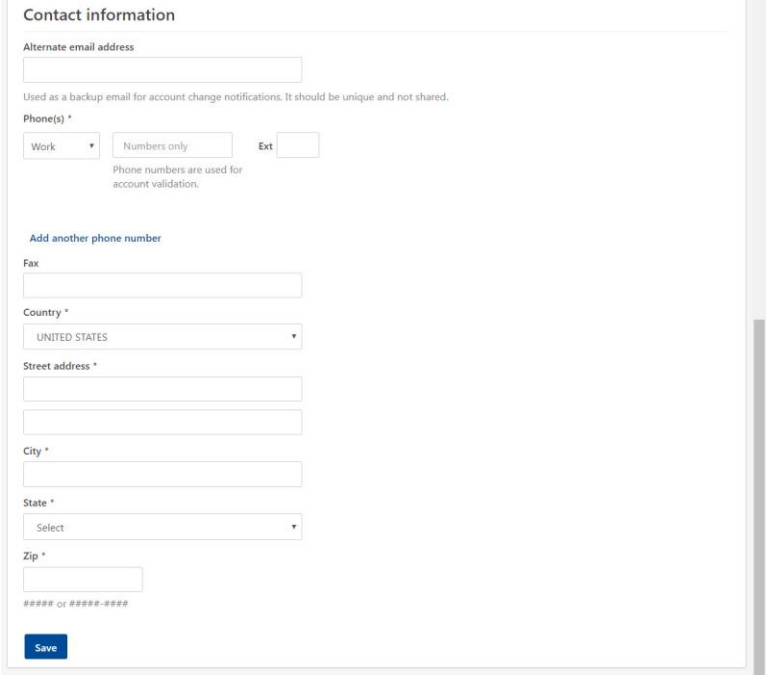
Step 3. Account activation



Creating a uspto.gov account, #4

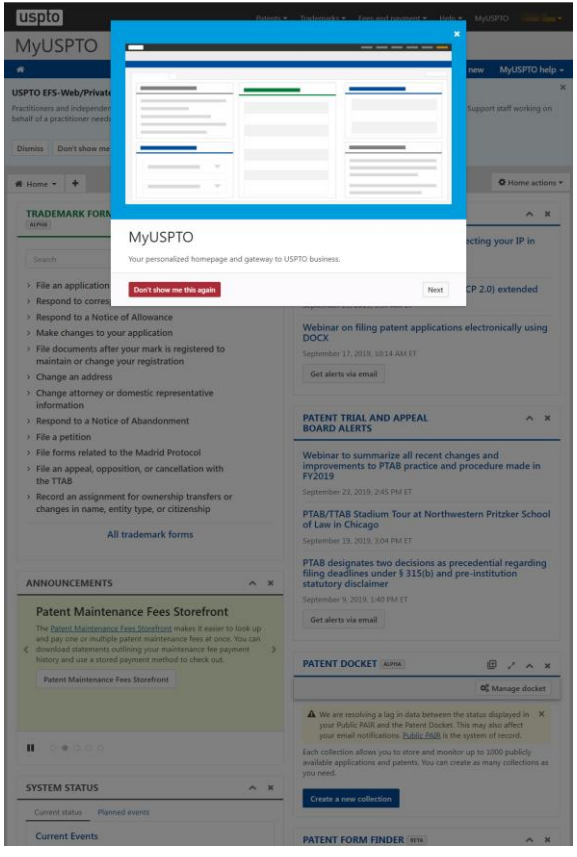
Step 4. Account settings

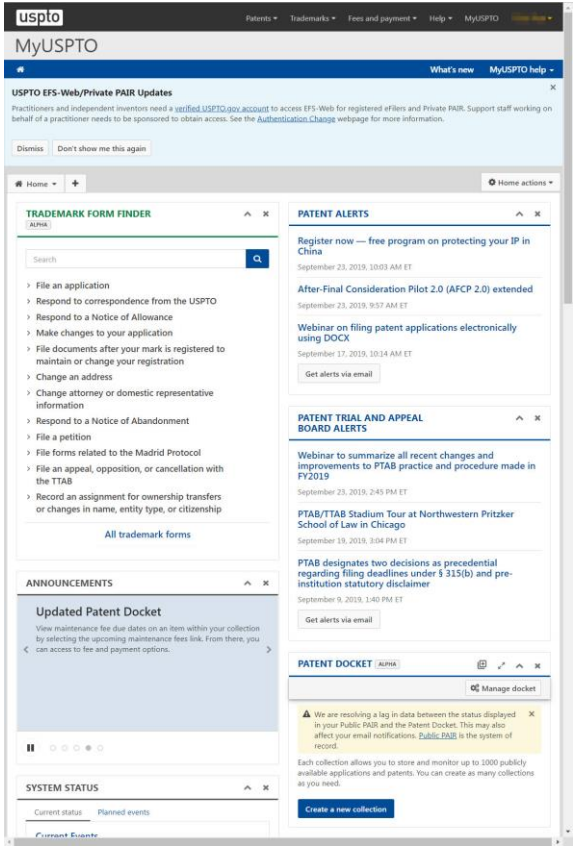




Creating a uspto.gov account, #5

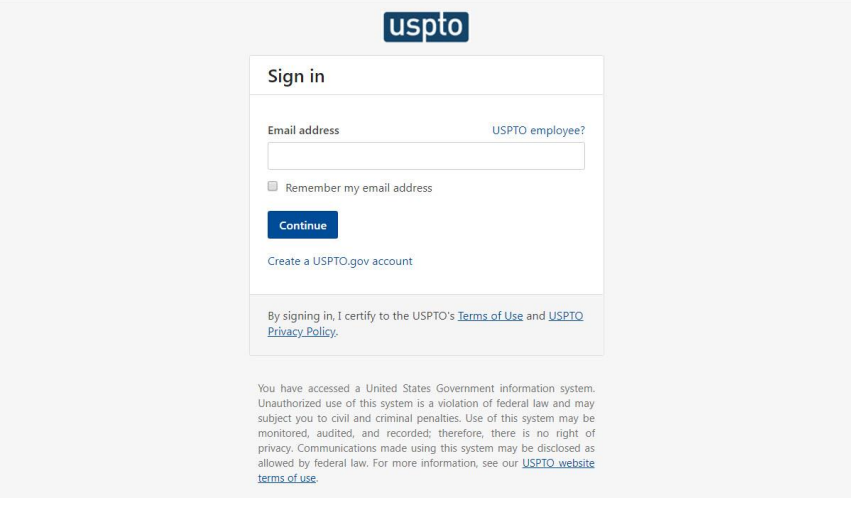
Step 5. Account completion and landing page

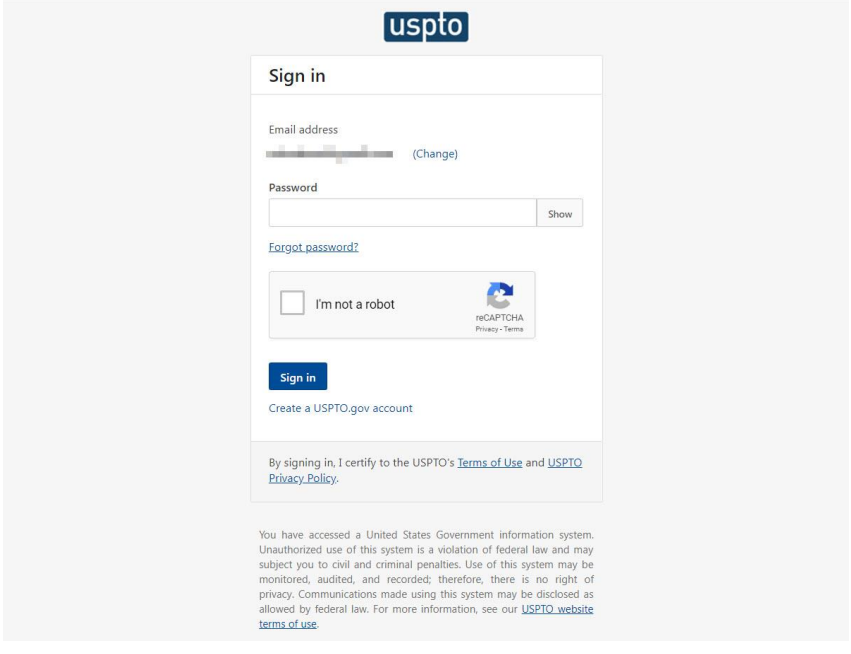




Log in with existing uspto.gov account, #1

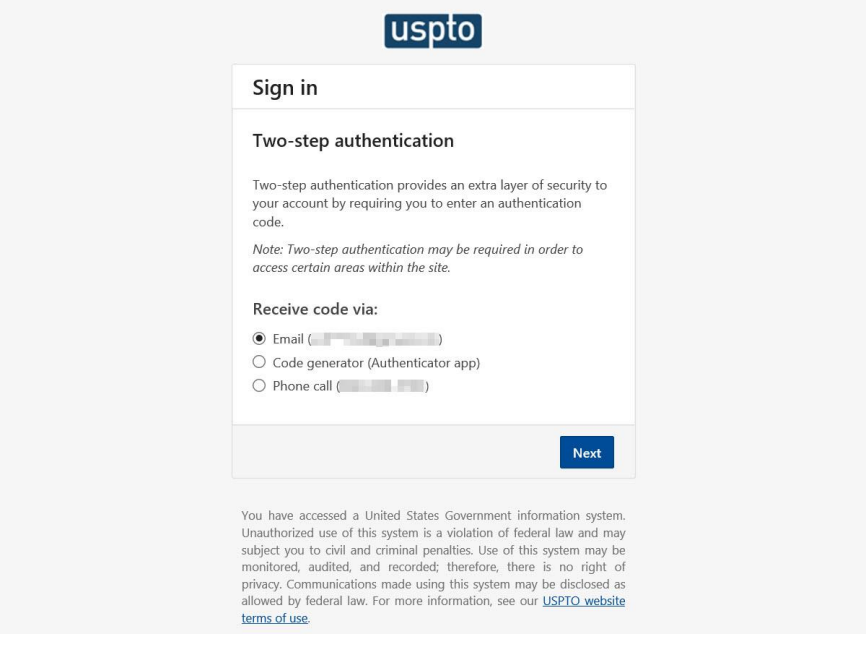
Step 1. Email and password

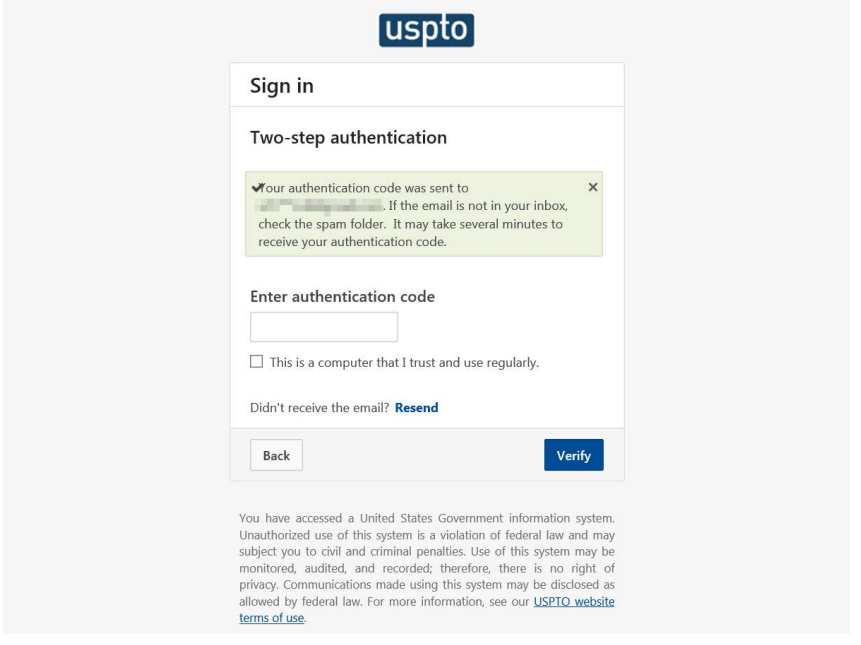




Log in with existing uspto.gov account, #2

Step 2. Two-step authentication





Changes: access to forms

- You will be prompted to log in to your USPTO.gov account with two-step authentication.
- We will send you an authentication code during the login process, and you will have to enter the code to access the form.
- Choose how you want to receive the code: email, phone call, or an authenticator application.
- Once you authenticate, you can log in and out of your account for up to 24 hours.
- Exemptions: Customers using e-signature to sign TEAS forms or using the TEASi “send for review” feature will not be required to log in.

Changes: TEAS/TEASi time out

- A pop-up warning appears after **25 minutes** of inactivity.
  - You will have five minutes to extend your session or log out.
- Your session will time out after **30 minutes** of inactivity.
  - Activity includes clicking on the navigation buttons at the bottom of the form (“Go Back,” “Continue,” etc.) and attaching files.
- If your session times out, information you’ve entered in the form will not be saved.

Third-party systems

Send questions to TEAS@uspto.gov.

Future enhancements

Spring 2020

We will be able to verify account holder information.

Summer 2020

You will be able to control and delegate access to filings.

Stay up to date

- Visit uspto.gov/trademark/login for more information about this new requirement.
- Email TEAS@uspto.gov or call the Trademark Assistance Center at 1-800-786-9199 for assistance and information.

UNITED STATES PATENT AND TRADEMARK OFFICE
DEPARTMENT OF COMMERCE